

## ANZSPM Research Study Promotion Request

### Policy

In line with ANZSPM’s strategic initiatives to promote research and to support its members, ANZSPM supports the distribution of requests for participation in research studies which are relevant to palliative medicine, which further the ANZSPM Purpose to improve health outcomes for every person with a life limiting illness living in Australia and New Zealand, and which deliver against its Mission to improve health outcomes by working with and influencing the system and community around the person with a life-limiting illness.

### Application

Requests should be made on the designated ANZSPM Research Study Promotion Request Form and be accompanied by any associated documentation as outlined on the Form.

### Applicant Agreement

The applicant agrees to:

1. acknowledge ANZSPM’s cooperation in distributing the research study participation request
2. provide a synopsis of results of the research for publication on ANZSPM website/publications (where possible, subject to any copyright limitations)
3. recognise that ANZSPM is under no obligation to distribute research study requests received.

### Costs

Member requests are free of charge.

Non-member requests will attract a fee for distribution as set from time to time by ANZSPM Council (currently \$165 including GST).

### Method of Distribution, Approval Level and Timeframe Limitations

Method of distribution	Approval Level	Approval Process	Timeframe Limitations
Direct email to members	<ol style="list-style-type: none"> <li>1. Council approval as required for <i>Out of Session</i> decision (currently 6 votes)</li> <li>2. Evidence of appropriate ethics approval (where applicable)</li> </ol>	ANZSPM Council members vote <b>yes</b> or <b>no</b> , and <b>if no</b> , optionally provide brief sentence only, re decision.	<ol style="list-style-type: none"> <li>1. Not more than 2 per month</li> <li>2. 1 reminder only sent unless extenuating circumstances (e.g. technical problem)</li> </ol>
Online Notice Board or similar	At discretion of ANZSPM CEO (liaising with President where necessary)		At discretion of ANZSPM CEO
ANZSPM Publication (e.g. Member email or ANZSPM Newsletter)	At discretion of ANZSPM CEO (liaising with President where necessary)		At discretion of editor in consultation with ANZSPM CEO

# ANZSPM Research Study Request Form

Please complete this form and return with appropriate documentation as detailed below to [info@anzspm.org.au](mailto:info@anzspm.org.au)

## Applicant agreement

By completing this form and submitting to ANZSPM I agree to:

1. Acknowledge ANZSPM's cooperation in distributing the research study, as appropriate, on study documentation and publications arising
2. Provide a synopsis of results of the research study for possible publication on ANZSPM website/publications (where possible, subject to any copyright limitations)
3. Recognise that ANZSPM is under no obligation to distribute-research studies received.

Research Study Title:	
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Overview: (100 words)	
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### Type of Study:

Survey:  Focus Group/s:  Interviews:  Panel Establishment:   
Other:  Please provide details: \_\_\_\_\_

If you are conducting a **survey** please provide the following additional information:

Number of participants targeted:	
Estimated time to complete	
No. of questions to be asked	
Has the survey been piloted for readability and length?	

If you are conducting **focus groups** please provide the following additional information:

Number of focus groups:	
Focus group duration:	

If you are conducting **interviews** please provide the following additional information:

Number of interviews sought:	
Estimated duration:	

If you are seeking to establish a Research Panel please provide the following additional information:

Anticipated Panel size:	
Likely lifetime of the Panel:	

Date of Request:	
Name:	
Contact email:	
Contact phone:	
Financial Member (Y/N)	

Please Select **Option 1** or **Option 2** and then follow instructions below for providing the information required.

I would like to have my study distributed via: **Option 1**  **Option 2**

### Option 1:

Publish on ANZSPM members' Notice Board (this may also include ANZSPM Member alert or Newsletter if timing is applicable and resources permit)

Please provide the following information

Relevant background information to the research study   
(to assist assessment for publication on the Notice Board)

Brief paragraph inviting participants   
(for publication to the Notice Board)

Web link

### Option 2:

Publish by Direct email to ANZSPM members (this is inclusive of Option 1)

Please provide the following information

Relevant background information to ~~survey~~ research study   
(to assist ANZSPM assessment for publication on the Notice Board)

Brief paragraph inviting participants   
(for publication to the Notice Board)

Web link

Research study documentation   
(for example: full copy of survey, focus group invitation/s, details of panel purpose, composition and guidelines, so as assist us in assessing your research study promotion request)

Ethics approval reference #  
or note if approval is pending and anticipated date of decision  
or details of waiver received.

Copy of Ethics approval attached:  
(Please attach if granted for your study)

Yes/No

*Please select one of the following*

- Distribute to All Members
- Distribute to Australian members only
- Distribute to New Zealand members only

*Please provide any additional comments/requests in relation to this request here:*

*If you have questions or require further information about this service, please contact the ANZSPM Secretariat at [info@anzspm.org.au](mailto:info@anzspm.org.au).*