

ANZSPM Respiratory Palliative Care Special Interest Group Terms of Reference

Preamble: There is increasing clinical, education and research activity in the field of palliative care in non-malignant disease. One such area is in the care of people with respiratory failure. Currently these activities are developing in response to local factors and key persons and in relative isolation. The establishment of a group of interested practitioners will provide a forum for the sharing of ideas, resources and possible facilitate collaborative efforts. This ANZSPM SIG is established in parallel with a Respiratory Palliative Care SIG established within the Thoracic Society of Australia & New Zealand. It is anticipated these 2 groups will work cooperatively.

Purpose:

The aims of this committee include: to :

- Promote and support the development of respiratory palliative care approaches in Australia
- Facilitate communication, relationships and collaboration between those with an interest in respiratory palliative care.

These aims may be realised through the following activities:

1. Sharing of experience of working in this interface between palliative care and respiratory medicine
2. Standardisation of data collected within services working in this interface
3. Development and delivery of educational programs for health professionals: (1) symptom management; (2) communication skills training to better manage advance care planning discussions
4. Development of patient & carer support resources regarding symptom management and palliation in chronic, non-malignant respiratory
5. Facilitation of research & capacity building in the area of respiratory medicine and palliative care
6. Promotion of respiratory – palliative care interface in professional societies
7. Advocacy

Longer term goals include:

1. Sponsoring the development of specific advanced trainee curricula
2. National guideline development

(this list is neither prescriptive nor intended to be limiting)

It is recognised that these goals will take time to develop, members of the committee will be encouraged to promote the need for these activities to persons interested in undertaking elements of the work within a research higher degree framework.

Governance:

The committee will consist of general membership and a Steering Committee. The Steering Committee will develop overall strategic directions of the committee, based upon annual feedback of the broader committee. Expressions of interest for the Steering Committee will be sought from the broader committee at 12 months after the SIG has been established, and second yearly thereafter.

Meeting intervals:

The SIG will meet at minimum 4 monthly, as well as at the National Society Meetings (ANZSPM and PCA). More frequent meetings can be convened as required during specific work activities.

Membership:

The Committee is open to any member of ANZSPM broadly interested in engaging in the interface of palliative care and respiratory medicine.

The Chair and Deputy Chair positions held for terms of two years after which time a call for nominations of new Chairs will be called for. At any one time either the Chair or the Deputy Chair must be a member of TSANZ respiratory palliative care special interest group to ensure that work of both groups are aligned.

The Chair is required to provide a report to the ANZSPM Executive on a 6 monthly basis.

The Steering Committee

In order to facilitate directions/programs of work as developed in conjunction with the wider SIG, and to ensure timely response to requests and reporting, a smaller group (the steering committee) will convene. This group consists of:

Chair (either chair or deputy chair must be a member of TSANZ SIG)

Deputy Chair(s)

Experienced Researcher x2

Early Career Clinician

Education expertise

Specialist skills/discipline skills invited as required.

[Consumer](#)

Positions will be nominated for 12 months, after which calls for EOI will be sought for 3 positions, and thereafter every 2 years.

Meeting Interval: The Steering Committee will meet 4 times per year including at the National Society Meeting (ANZSPM or PCA).

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